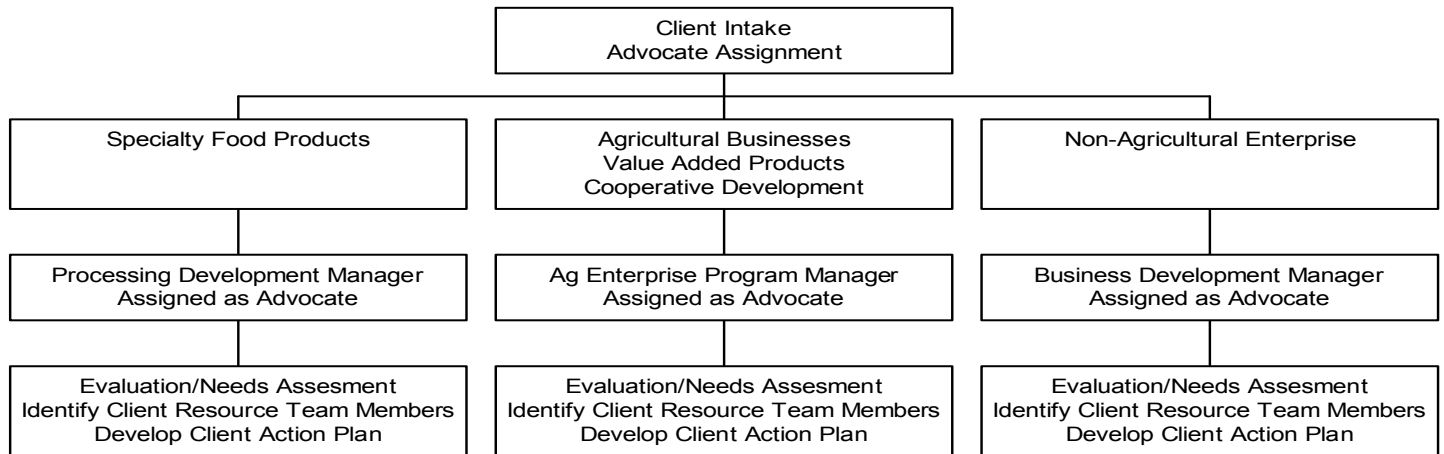


Inquiries/Requests For Assistance



Resource Team Areas

Production/Processing Development

- Client Outreach
- Product Evaluation
- Product Costing
- Determine if Facility User or Co-Pack Client
- Packaging and Labeling Requirements
- Establish Needs in Business Enterprise Center

Product Development

- Recipe Expansion
- Nutritional Analysis
- Food Safety Issues
- Food Science
- Product Testing
- Quality Control
- Recipe Development

Processing/Equipment Evaluation

- Match Client/Product w/Equipment
- Establish HACCP Plan
- Establish Process Control Authorities
- Oversee regulatory Issues
- Work with Facility Ops to schedule usage
- Source Ingredients for Client Product

Business Enterprise Development

- Business Basics
- Business Outreach
- Business Seminars
- Business Plan Development
- Counseling
- Revolving Loan Fund
- Management/Capitalization
- Fund Development
- Loan Packaging
- Technical Assistance to Recipients

Business Formation/Incubation

- Cooperative Development Business/Market Plan Development
- Incubator/Client Services
 - Office Space/Phone/Internet
 - Financial Systems Manage.
 - Business Review Team
 - Market Assistance/Association
 - Community Food System

Value-Added Agriculture/MAIC

- Producer Outreach and Education
- Project Planning
- Coordination w/statewide network

Marketing Assistance

- Market Research Feasibility
 - Buy Local Campaigns
 - Label Design Consultation.
 - E-Commerce Site

Facility Operations

- Receive Orders
- Schedule Processing/Staff
- Schedule Equipment Usage by Clients
 - Equipment/Facility Maintenance
 - Oversee OSHA Regulations
- Processing
 - Set-Up Processing lines for Commercial Processing
 - Set-Up clients in kitchen
 - Inspect equipment after usage
 - Verify Cleaning Procedures
 - Set-Up Co-Packing
- Receive Incoming freight
- Control Warehouse Space
- Prepare documentation and shipment for Client

Additional Resource Partners

MSU Bio-based Institute
 Montana's Agriculture Research Centers
 Washington State University Food Science
 Montana Manufacturing Extension
 Small Business Development Center
 Northwest Business Center
 Gov Procurement Technical Asst. Program
 Alternative Energy Resource Organization
 Montana Department of Livestock
 USDA Meat Inspection Program
 Lake County and MSU Extension Program
 University of Montana – Food Services and Community Affairs